

HELLO GORGEOUS BARBER SCHOOL

ADMISSIONS & ENROLLMENT REQUIREMENTS

The school does not discriminate in its employment, admission, instruction, or graduation policies based on sex, age, race, color, religion, or ethnic origin nor does it recruit students already attending or admitted to another school offering similar programs of study. The school requires that each student enrolling in the must:

1. All students are required to attend an interview at the school and complete an enrollment agreement.
2. All students are required to participate in a financial planning information session with the Financial Aid assistant, if applicable.
3. All students are required to provide documentation needed for a complete file and must submit all documentation before beginning class.
4. All students are required to provide proof of name change if applicable.
5. All students, if under the age of 18, must bring a parent or legal guardian/caretaker to one of the interviews.

Registration-Barber/Barber Crossover/Master Barber Instructor

Appointments may be made for an entrance interview by contacting the Director of Admissions (See Office Hours Dir. Of Admissions). This is by appointment only. To contact the Admissions Office, use the following telephone number:

Hello Gorgeous Barber School: 405-533-3990

Admission Requirements-Barber

Students must:

1. Have successfully completed high school or its equivalent as evidenced by any of the following:
 - a. a copy of an official high school diploma,
 - b. a copy of an official GED certificate, or
 - c. a copy of a transcript showing high school completion containing school seal.
*Official requires a school or official seal.
2. Have a state issued credential for secondary school completion if home schooled.
3. Must be at least 16 years of age and provide proof.

Admission Requirements-Barber Crossover

Students must:

1. Have successfully completed high school or its equivalent as evidenced by any of the following:
 - a. a copy of an official high school diploma,
 - b. a copy of an official GED certificate, or
 - c. a copy of a transcript showing high school completion containing school seal.
*Official requires a school or official seal.
2. Have a state issued credential for secondary school completion if home schooled.
3. Must be at least 18 years of age and provide proof

4. Have a valid cosmetology license or have filed for cosmetology state licensing or have scheduled to take the cosmetology licensing state board exam. If failing the exam, all hours obtained at that point are not credited
5. Have maintained a 75% or above G.P.A. in a cosmetology technology college by providing documentation supporting this average (if available)

Admission Requirements- Master Barber Instructor (1000 hours)

Students must:

1. Have successfully completed high school or its equivalent as evidenced by any of the following:
 - a. a copy of an official high school diploma,
 - b. a copy of an official GED certificate, or
 - c. a copy of a transcript showing high school completion containing school seal. * Official requires a school or official seal.
2. Have a state issued credential for secondary school completion if home schooled.
3. Must be at least 18 years of age and provide proof
4. Have a valid barber license or have filed for barbering state licensing or have scheduled to take the barber licensing state board exam. If failing the exam, all hours obtained at that point are not credited
5. Have a sincere desire to motivate and educate students in the art and science of barbering, and
6. Be able to assist with every service the school offers.

Admission Requirements- Master Barber Instructor (300 hours)

Students must:

1. Have successfully completed high school or its equivalent as evidenced by any of the following:
 - a. a copy of an official high school diploma,
 - b. a copy of an official GED certificate, or
 - c. a copy of a transcript showing high school completion containing school seal. *Official requires a school or official seal.
2. Have a state issued credential for secondary school completion if home schooled.
3. Must be at least 18 years of age and provide proof
4. Have held a valid barber license for minimum of 2 years,
5. Be able to prove 2 years of work experience in the barbering field,
6. Have a sincere desire to motivate and educate students in the art and science of barbering, and
7. Be able to assist with every service the school offers.

High School Diploma Verification Procedures

Hello Gorgeous Barber school will verify the validity of any transcript or diploma, if a transcript or diploma is in question:

- The school may ask the student to provide an electronically verified copy of the transcript through National Student Clearinghouse.
- The school may ask the student to provide the school's name and address and then consult with the school or the Department of Education in that city to confirm the student's graduation year.

Should an enrolling student provide a foreign high school diploma, the prospective student must provide a verification that the diploma is the equivalent of a U.S. high school diploma by submitting it to an outside agency that is qualified to translate into English and confirm academic equivalence. If he/she cannot provide proof from another source of authenticity, then this certificate cannot be accepted as official proof of high school education.

If any transcript or diploma is unable to be validated, the student will be denied enrollment, with no appeal process.

Secondary Students Policy

A limited number of secondary students who are not enrolled under a training agreement may be admitted if they meet the following requirements for admission:

- Provide proof of completion of 10th grade, can be shown through high school transcripts
- Must be 16 years of age and provide proof through a driver's license, birth certificate, etc.
- Provide permission in writing from the secondary school in which they are enrolled
- Successfully completes a pre-enrollment evaluation.

TRANSFERS/RE-ENTRY POLICY

Hello Gorgeous Barber School does not recruit students already attending or admitted to other schools offering similar programs. The school does not guarantee the transferability of its credits to any other institution unless it has written agreement on file of current acceptability of such credits from other institutions. Students transferring in or re-entering the school will be given credit for a documented official transcript of hours in accordance with the regulations of the State Board. Credit will be given for all legally acquired hours of previous training as certified by the State Board or school from which transfer occurs. Transfer-in and/or re-entry students may be required to purchase the books, equipment, and supplies necessary to complete the course of study.

Transfer-In Policy

The school only accepts transfer hours into the Barbering Program. A maximum of 750 clock hour of transfer hours from other colleges will be accepted. The school does not accept transfer hours into the Master Barber Instructor Training Program or Barber Crossover Program. The school reserves the right to recommend, to an applicant with previous clock hours, enrollment into the full program.

Re-Entry Policy

A student who has withdrawn, officially or unofficially, will re-enter the school under the following conditions:

1. Students will enroll with the same satisfactory academic progress status as at time of withdrawal;
2. Students must re-enroll within 1 year of their withdrawal date to continue at the point (in hours) of leaving program. Student hours are only valid for 1 year;
3. For students who re-enter within 6 months from the time of withdrawal, all tuition payments made, and remaining balance will be honored;
4. If approved for re-entry after 6 months from the time of withdrawal, the student will be charged for the remaining clock hours at the current hourly rate for the program of study, plus the registration fee, and a new enrollment agreement must be completed. A student, who re-enters more than 6 months after the original withdrawal date, may be evaluated scholastically in the same manner as a transfer student to determine class level assignment; or
5. Students who were terminated by the school for violations of any of the policies may not be accepted back for re-enrollment, unless mitigating circumstances apply.

Transfer/Transcript Policy

A copy of the official transcript, including the school seal, will be provided when all financial obligations have been satisfied. A release form must be signed by the student if he/she wants the official transcript sent to another school/agency.